# SESTIVA AVIRTUAL ASSISTANT COMPANY

### What is a Virtual Assistant?

A virtual assistant is a self-employed contracted professional who provides administrative, technical, social media, or creative assistance to clients remotely from their home office. They can work as little as one hour, a single ongoing task, one project, or managing much more than that. Consider it like an assistant time share.

#### Benefits of a Virtual Assistant

- Reduced workload research, data entry, calendars, customer concerns, phone calls, social media, graphic creation, the list goes on and on
- Drive business growth through collaboration and idea sharing
- Decreased operational costs no need to pay for physical desk space, phone lines, software licensing, health insurance, retirement matching or any other onboarding costs
- Low risk scalability for your business
- Strengthen a weakness or pain point in your business
- Access to the BEST talent, regardless of geographic location
- More work accomplished in less of your time means more leisure time for you, all while YOUR BUSINESS GROWS!!









## The answer to the question you didn't know you had.

### **TESTIMONIALS**

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"I am incredibly humble and aware that the vision and plan I've been able to see for the next six months to a year is a direct result of SESTIVA. I thank Katie for her voice, her creativity, and her positive and constructive feedback."

Heather Fleming, owner of In Purpose Educational Services "Awesome! Thank you so much! You're a wizard!" -Ken S.

"[SESTIVA] was a pleasure to work with and the turnaround time was amazing." -Amanda S.

"[SESTIVA] helped design a new gift certificate for my small business. It was great. I highly recommend." - Shannon S.

"After working with [SESTIVA], I was able to pay off my student loans. It was a goal we set together and it worked." - Suzanne R.

### **ABOUT SESTIVA**

SESTIVA IS INDEPENDENTLY RUN BY KATIE SESTI IN ST. LOUIS, MISSOURI.

KATIE HOLDS A BACHELOR'S DEGREE IN MANAGEMENT - ORGANIZATIONAL LEADERSHIP AND HAS 15+ COMBINED YEARS WORKING AS A MANAGER AND EXECUTIVE ASSISTANT.

SESTIVA LAUNCHED IN 2020 AND IS PERFECTLY ALIGNED TO HELP YOUR ORGANIZATION SUCCESSFULLY SCALE UP TO THE NEXT LEVEL.

